

Procurement Strategy – 2022 - 2025

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Introduction

University of Worcester (UW) procurement strategy describes the value-added contribution the central procurement team will make towards the delivery of UW's overarching Strategic Plan objectives, and its declaration of a Climate Emergency and [net zero carbon target of all three scopes by 2030](#). It sets out how we will build on our strengths to influence the supply chain, providing benefits both within the University and beyond.

We are committed to embedding purchasing practice and decision making that follows principles of good financial governance and delivers best value to the university and its students. This will be achieved by ensuring we build appropriate flexibility into our sourcing decisions, develop sustainable partnerships, and encourage supply chain innovation. We will introduce initiatives that support a diverse range of supply chain partners and encourage local small and medium size enterprise to do business with us. We will support our suppliers to help them reduce upstream and down stream carbon emissions. We note that procurement carbon emissions account for approximately one third of the university's carbon footprint.

Our aim is to adopt policies and processes that are fair and transparent, using suppliers who recognise the ethical, socio-economic, and environmental implications of their business and have demonstrably robust policies and practices in place, to minimise any negative impact, including reducing carbon emissions from their trading activities.

The Procurement Strategy supports the University's strategy and other policies and procedures including the Financial Regulations.

Procurement Vision & Mission

The Procurement Strategy supports all Departments of the University in the delivery of their services by securing effective procurement through the application of good procurement practices, thereby achieving value for money, reducing carbon, and managing risk for all non-pay expenditure. It also promotes best practice to contribute to the University's objective of providing excellence in teaching, research, and support services.

How Procurement will support the University Strategic Plan

We will create

guidelines of the UN Sustainable Development Goals (SDG) which are the blueprint to achieve a better and more sustainable future for all are included in tender opportunities.

We will work within the University to seek areas where there are student placement opportunities within the supplier network or offer placement opportunities within the team.

We will develop potential: We will continue to have a well-trained, qualified staff base to ensure that the University is working within legal requirements of procurement law. We will support these staff by ensuring they are given the ability to update professionally and attend appropriate training.

We will work with university staff to develop further opportunities for projects and interdepartmental working, including co-locating staff in departments and interdepartmental working.

Develop lean and effective processes which are constantly monitored and improved
Work with our clients to ensure that objectives and end-user requirements are fully understood

Procure and drive improvements in energy, waste management and recycling in conjunction with Estates and Facilities department.

We will also work with our suppliers to:

Promote awareness of our sustainability objectives including the University's work with the UN SDG programme

Promote the awareness of net zero carbon targets in the supply chain and support our suppliers to reduce their upstream and down stream carbon

Review their supply chain to adopt/improve sustainable approaches in their production and delivery of goods and services

Improve their performance in relation to sustainability objectives.

and

Definitions

Impactable spend is other operating expenses excluding:

- Bursaries and scholarships
- Payments to other institutions, charities, schools, NHS (e.g., franchised placements)
- Payments to banks, interest charges, etc.
- Payments to individuals (e.g., staff costs included under the Op Ex category)
- Payments in relation to research, council grants, doctoral training, research bodies etc.
- Provisions relating to pension costs and bad debts
- Payments to HMRC
- Depreciation
- Membership and affiliation fees (including payments to professional bodies)
- Conference fees
- Rent and rates and planning fees to local authority
- Payment to students' union and trade unions
- Cost of student placements

